



## North Mississauga Soccer Club (NMSC) Policy on Coach and Match Official Education Expense Reimbursement

### Coach Education

The following protocol must be adhered to by all NMSC non-staff Coaches when asking for approval and reimbursement of coaching license course (within Ontario) expenses:

1. Any NMSC Coach seeking to register for an eligible coaching license course (within Ontario) must send an email, at least 60 days in advance of the course, to the Club Technical Head Coach (THC) requesting approval of and referral to the course (if required). The email must include the course level; date of course, location and cost of the course.
2. Once approved by the THC in writing, the individual Coach will sign up and pay for the course.
3. The individual must attend the pre--course training for assessment based coaching licenses (mentorship sessions if conducted by the Club and or deemed required by the THC) or reimbursement will not be granted.
4. Upon successful completion of the course, the individual will submit receipt and expense form to the THC for approval and processing with the NMSC bookkeeper. Please note that only official course fees are subject to reimbursement. Any travel and living expenses related to the course are the individual's responsibility.
5. Once the paperwork has been submitted, NMSC will issue 50% of the fee reimbursement.
6. The balance of the reimbursement will be issued after the coach has remained as active Coach in good standing with the Club for two years from the end date of the course in question.
7. Any Course which is conducted outside the province of Ontario will be evaluated on a case by case basis and requires Board of Director's approval and or the Technical Committee.
8. Coach Education Courses and Licences that fall under this Policy:
  - Mandatory Canada Soccer Grassroots Coach Education Courses:
    - Active Start
    - Fundamentals
    - Learn to Train
    - Soccer for Life
  - Canada Soccer Licences:
    - C Licence
    - B Licence
    - A Licence
    - Children's Licence
    - Youth Licence
9. The following courses will be fully reimbursed upon completion:
  - Make Ethical Decisions
  - Respect in Sport for Activity Leaders

## 10. Coach Certification Requirement

Players' Age Group	Coaching Certification	Course Prerequisites
U4-U5	Active Start Coaching Soccer in Canada Module	<a href="#">Respect in Sport</a> <a href="#">Making Ethical Decisions</a> <a href="#">The NCCP Emergency Action Plan Module</a> <a href="#">Making Head Way in Soccer</a>
U6-U8 Female U6-U9 Male	Fundamentals Coaching Soccer in Canada Module	<a href="#">Respect in Sport</a> <a href="#">Making Ethical Decisions</a> <a href="#">The NCCP Emergency Action Plan Module</a> <a href="#">Making Head Way in Soccer</a>
U9-U12	Learn to train Coaching Soccer in Canada Module	<a href="#">Respect in Sport</a> <a href="#">Making Ethical Decisions</a> <a href="#">The NCCP Emergency Action Plan Module</a> <a href="#">Making Head Way in Soccer</a>
U13+	Soccer for Life Coaching Soccer in Canada Module	<a href="#">Respect in Sport</a> <a href="#">Making Ethical Decisions</a> <a href="#">The NCCP Emergency Action Plan Module</a> <a href="#">Making Head Way in Soccer</a>
OPDL	Head Coach – minimum Canada Soccer B Licence, Youth/Children's License Preferred Assistant Coach – minimum Canada Soccer C Licence	<a href="#">Respect in Sport</a> <a href="#">Making Ethical Decisions</a> <a href="#">The NCCP Emergency Action Plan Module</a> <a href="#">Making Head Way in Soccer</a>
League 1 League 1 Reserve	Head Coach – minimum Canada Soccer B Licence Assistant Coach – minimum Canada Soccer C Licence	<a href="#">Respect in Sport</a> <a href="#">Making Ethical Decisions</a> <a href="#">The NCCP Emergency Action Plan Module</a> <a href="#">Making Head Way in Soccer</a>

## Match Official Education

The following protocol must be adhered to by all NMSC non-staff referees when asking for approval and reimbursement of referee education courses (within Ontario) expenses:

For Referee's (effective for the 2019 season and onward)

Any Referee who has taken the Small-Sided Ref Clinic or Entry Ref Clinic course is eligible for a refund upon **successful** completion based on the following conditions:

- For a Referee to be reimbursed the individual must referee 45 games from the time after successful completion of said course with NMSC to be eligible for full reimbursement.
- Submit reimbursement statement to NMSC Head referee for approval (confirmation of 45 games completion).
- Upon approval, the NMSC Head Referee will forward paperwork accordingly for reimbursement.
- Any referee course other than those mentioned above which is conducted inside or outside the province of Ontario will be evaluated on a case by case basis and requires Board of Directors' approval.

Approved by BOD on 04/08/2018